

# *Risinger Court Condominium Community, Inc.*

Notice of 2024 Annual Meeting

February 29, 2024

Dear **Risinger Court** Member,

As the Manager for **Risinger Court Condominium Community, Inc.** I am pleased to inform you of the Annual Meeting to be held on **Monday February 29, 2024 at 6:00PM via GoToMeeting**. The purpose of this meeting is to conduct normal business of the Association, including electing one (1) homeowner to the Board of Directors, and present information on current affairs of the Association, including a financial overview. If you wish to submit your candidacy for the Board of Directors, please return the attached Board Candidacy form to Heather Smith via email [heather@legacysouthwestpm.com](mailto:heather@legacysouthwestpm.com) by February 28, 2024.

## **Risinger Court Annual Meeting**

Feb 29, 2024, 6:00 – 7:00 PM (America/Chicago)

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/999480821>

**You can also dial in using your phone.**

Access Code: 999-480-821

United States: [+1 \(408\) 650-3123](tel:+14086503123)

**To conduct the Meeting, a quorum of 10% of members must be present in person or by proxy. Even if you plan to attend the meeting, please sign the proxy. The proxy will be disregarded at the meeting should you attend.**

Your proxy will help meet the quorum requirement. If a quorum is not reached in person or by proxy, the meeting will be rescheduled to a later date.

If you have any questions, please feel free to contact Heather Smith at 214-705-1615 or via email at [heather@legacysouthwestpm.com](mailto:heather@legacysouthwestpm.com). We look forward to seeing you on February 29, 2024.

Sincerely,

*H. Smith*

Heather Smith

Legacy Southwest Property Management

Risinger Court Condominium Community, Inc.

# *Risinger Court Condominium Community, Inc.*

## Meeting Agenda

February 29, 2024

6:00PM

- I. 6:00pm - Call to Order
- II. Verification of Quorum
- III. Introductions
- IV. Financial Review
- V. Nominations and Elections
- VI. Other New Business
- VII. Adjourn
- VIII. Question and Answer

# *Risinger Court Condominium Community, Inc.*

## **2023 Annual Meeting Proxy**

I, the undersigned, being the record Owner of the property identified below, or being the authorized representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy holder”) my revocable Proxy as a Member of Risinger Court Condominium Community, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for February 29, 2024, or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints: **(please check one of the options below):**

- Board of Director: \_\_\_\_\_ (if no Director is listed, then the proxy will be given to the Board President)
- \_\_\_\_\_ [a member (owner) of the Association]
- This proxy is for quorum purposes only.

As the proxy holder of the undersigned, and represent all the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

### **Sign and Date**

In order for this Proxy to be valid it must be signed and dated.

\_\_\_\_\_  
Owner’s Name (Printed)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Owner’s Property Address

\_\_\_\_\_  
Date

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

**The deadline to return the proxy is February 29, 2024, at Noon**

# *Risinger Court Condominium Community, Inc.*

## **Board of Directors Candidate Questionnaire**

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Please tell us about yourself:** Include business, Spouse, Children, Hobbies etc.

**Please write past experiences/work** that qualifies you for a position on the to serve on to serve on any of the committees listed above.

**Do you have any commitments that will restrict** you from serving on any committee (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if elected to the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association.

Also, I understand that, by Texas State Law, I will be unable to serve on the ACC committee if I, or any member of my household hold a position on the Board of Directors.

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Sign and date

**Please return this form via email [heather@legacysouthwestpm.com](mailto:heather@legacysouthwestpm.com)**

Legacy Southwest Property Management, LLC  
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034  
Phone: 214.705.1615 Email: [heather@legacysouthwestpm.com](mailto:heather@legacysouthwestpm.com)